

CERTIFICATION OF OFFICIAL TRANSCRIPTS

Completion of graduate studies and conferral of the higher degree requires degree-seeking admission to Illinois Institute of Technology (IIT), and prior completion of the prerequisite degree requirement, as outlined in the current Bulletin: Graduate Programs. Admitted graduate students are required to have earned the prerequisite degree(s) prior to enrollment in the first semester, and to present certification of the earned degree(s) during that semester. Students with an earned degree from IIT, or prior college-level work at IIT, may be exempted from the degree certification policy at the discretion of the Office of Graduate Admission.

Degree certification will be completed during the first semester of enrollment. The student is responsible for requesting all required official documents and services and for the associated costs. The university reserves the right to deny degree conferral to any student who fails to provide the required certification of official documents as outlined. In all cases, a student may not directly submit official documents to satisfy the degree certification requirement.

Master's degree students with an earned baccalaureate degree from an accredited U.S. Institution of Higher Learning: Verification of the baccalaureate degree will be satisfied by the submission of the official certified transcript for the earned degree, sent directly from the institution conferring the degree to the university's Office of Graduate Admission during the first semester of enrollment.

Master's degree students with an earned baccalaureate degree from a foreign institution of higher learning: Verification of the baccalaureate degree will be initiated by the submission of the required documents (and English translations), sent directly from the institution(s) conferring the degree(s) to the accepted international credential evaluation service (and English translation service as required). Credential certification will be satisfied when an affirmative report of the earned degree is received by the university from the accepted international credential evaluation service. Visit the Office of Graduate Admission website (admissions.iit.edu/graduate) for details on submitting the official documents to an accepted international credential evaluation service.

Doctoral students with master's-level and/or baccalaureate degree(s) from an accredited U.S. Institution of Higher Learning: Verification of all earned degrees will be satisfied by the submission of the official certified transcript, for each earned degree, sent directly from the institution conferring the degree(s) to the Office of Graduate Admission (admissions.iit.edu/graduate) during the first semester of enrollment at the university.

Doctoral students with master's-level and/or baccalaureate degrees from a foreign institution of higher learning: Verification of all earned degrees will be initiated by the submission of the official required documents (and English translations), sent directly from the institution(s) conferring the degree(s) to the accepted international credential evaluation service (and English translation service as required). Credential certification will be satisfied when an affirmative report of the earned degree(s) is received by the university from the accepted international credential evaluation service. Visit the Office of Graduate Admission website: admissions.iit.edu/graduate for details on submitting the official documents to an accepted international credential evaluation service.

Failure to provide the required certification of the earned degree(s) will prevent degree conferral. Should the review of official documents fail authentication, the student will be dismissed from graduate study at the university.

For any questions regarding the submission and/or certification of official transcripts, please contact the Office of Graduate Admission (admissions.iit.edu/graduate).