

CAREER SERVICES

Hermann Hall, Suite 113
312.567.6800
web.iit.edu/career-services

Career Services is an on-campus resource for professional development and career planning. This office provides the following services to students and alumni:

- one-on-one and small group advising with career development coaches and peer career coaches
- reviews of résumés, cover letters, LinkedIn profiles, and other career-related documents
- professional development workshops for the general campus community and for specific student or alumni groups
- career fairs and other recruitment or networking events to engage with employers
- an internship and co-op program (including processing of Curricular Practical Training)

This office serves all current students and alumni from the following colleges/campuses: Armour College of Engineering, College of Architecture, College of Science, Institute for Food Safety and Health, Lewis College of Human Sciences, Pritzker Institute of Biomedical Science and Engineering, School of Applied Technology, and the Wanger Institute for Sustainable Energy Research (WISER). More information is available on the Career Services website .

Cooperative Education Program

Website: web.iit.edu/career-services/students/internships-and-co-ops

Cooperative education is a learning approach that integrates university studies with professional work experience in industry, business, or government. Salaries among Illinois Institute of Technology co-op students are competitive and help defray educational expenses. The co-op experience improves employment opportunities upon graduation. Graduate students must meet co-op and internship eligibility requirements.

Part-time employment opportunities are available for students both on and off campus. External, off-campus positions and Experiential Learning (EL), which are career-related co-ops and internships, are managed by Career Services. Students interested in and eligible for employment off campus in their field of study can receive job search assistance from Career Services. Appointments for individual career coaching may be made online. Students are encouraged to be a part of the university's Experiential Learning Program, which ensures that the internship or co-op experience is vetted and officially recognized by the university.

The EL program is a requirement for international students pursuing internships or co-ops under immigration rules and regulations. More information about off-campus employment and Experiential Learning is available on the Career Services website at careerservices.iit.edu.

On-campus positions, including federal work study and non-federal work study jobs, are managed through the Student Employment Office. More information is available on the Student Employment Office website at iit.edu/seo .

International students (on F-1 visa) are restricted to on-campus employment for their first academic year of study at any school in the United States. After completing one academic year in the country, students on an F-1 visa may be eligible for opportunities off campus (only if related to their field of study) through the Experiential Learning Program.

Policies for Graduate Students

- Graduate students enrolled in a summer co-op or internship on a full-time basis are not eligible to register for a course during the summer semester.
- Graduate students enrolled in a fall or spring co-op or internship on a full-time basis, for nine credits, and who are in good academic standing (cumulative GPA 3.0/4.0) may register for three to six credits of academic course enrollment, which is equivalent to 15 hours of registration.
- Graduate students who have earned academic probation, from the prior semester (cumulative GPA below 3.0/4.0) are not eligible to apply for a co-op or internship, for the first time, until the cumulative GPA is raised to 3.0/4.0.
- Graduate students who have earned academic probation, during a semester in which enrollment in a co-op or internship is concurrent with academic course registration, are not eligible for continued enrollment in a co-op or internship without prior approval of the Associate Dean for Graduate Academic Affairs.
- Graduate students, who are completing a second degree at Illinois Institute of Technology, when the first degree was also earned at IIT, are eligible for a co-op or internship, after one semester of full-time graduate enrollment, in a fall or spring semester.
- Graduate students, who are completing a second degree at Illinois Institute of Technology, when the first degree was earned at a different institution, are eligible for a co-op or internship after two semesters of full-time graduate enrollment, in fall and spring semesters.