

UNDERGRADUATE ACADEMIC AFFAIRS

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The Office of Undergraduate Academic Affairs (UGAA) provides a variety of academic support services for all undergraduate students from the time of admission to graduation. These services include academic advising; evaluation of transfer credits from both United States and international schools; academic program audits; student petitions; course repeats for a change of grade; change of major; monitoring of academic progress; certification of student's eligibility for degree conferral; granting an official leave of absence; and official withdrawal from the university. In addition, this office reinstates former undergraduate students to the university and maintains the official academic files for all undergraduate students. Degree Works, the online degree audit system, is monitored and maintained by the Office of Undergraduate Academic Affairs.