TIME LIMIT TO COMPLETE A DEGREE

All requirements for a master’s degree must be completed within the twelve semesters immediately preceding graduation. All requirements for a doctoral degree must be completed within twelve regular semesters after the approval of the plan of study. If the twelve-semester deadline is not met, then a Form G701 Graduate Student Petition for extension must be filed by the student and the outdated courses listed on the student’s plan of study in Graduate Degree Works must be revalidated. The petition must include a detailed plan for the completion of the degree and be endorsed by the academic adviser and the academic unit head. The student’s petition for extension must be presented before the time limit is reached. The Associate Dean of the Graduate College will notify the student of the decision and any additional requirements that must be met. In no case will an approved extension of time eliminate the need for revalidation of outdated courses for a graduate degree at the university. A statement from the academic unit head indicating the list of courses on the student’s plan of study that are to be revalidated (Form G504) and the expected date for the revalidation must accompany the extension approval. The M.S. or Ph.D. comprehensive or thesis examination may serve the purpose of revalidating the outdated plan of study.