CAREER SERVICES

Hermann Hall, Suite 113
312.567.6800
careerservices@iit.edu
web.iit.edu/career-services

Career Services (http://web.iit.edu/career-services) is an on-campus resource for professional development and career planning. This office provides the following services to students and alumni:

• one-on-one and small group advising with career development coaches and peer career coaches
• reviews of résumés, cover letters, LinkedIn profiles, and other career-related documents
• professional development workshops for the general campus community and for specific student or alumni groups
• career fairs and other recruitment or networking events to engage with employers
• an Experiential Learning program, including processing of Curricular Practical Training (CPT)

This office serves all current students and alumni from the following colleges/campuses: Armour College of Engineering, College of Architecture, College of Science, Institute for Food Safety and Health, Institute of Design, Lewis College of Human Sciences, Pritzker Institute of Biomedical Science and Engineering, School of Applied Technology, and the Wanger Institute for Sustainable Energy Research (WISER). More information is available on the Career Services website (http://web.iit.edu/career-services). Separate career support offices exist for the Illinois Tech Stuart School of Business (http://stuart.iit.edu/students/career-management-center) and Chicago-Kent College of Law (http://www.kentlaw.iit.edu/career-preparation/career-services).

Experiential Learning Program

Experiential Learning (http://web.iit.edu/career-services/students/internships-and-co-ops) (EL) is a learning approach that integrates classroom studies with professional work experience in industry, business, or government. Real-world work experience is gained through career-related co-operative education (co-ops) and internships. Salaries among Illinois Institute of Technology EL students are competitive and can help defray educational expenses; the EL experience also improves chances for employment upon graduation. The EL Program is managed by Career Services, and ensures that the internship or co-op experience is vetted and officially recognized by the university.

Enrollment in the Experiential Learning program is a requirement for international students pursuing internships or co-ops under immigration rules and regulations. While optional for domestic students, experiential learning confers numerous benefits including official recognition of the internship or co-op experience on the student academic transcript. More information about off-campus employment and Experiential Learning is available on the Career Services website (https://web.iit.edu/career-services).

Policies for Graduate Students

• Graduate students enrolled in a summer co-op or internship on a full-time basis are not eligible to register for a course during the summer semester.
• Graduate students enrolled in a fall or spring co-op or internship on a full-time basis, for nine credits, and who are in good academic standing (cumulative GPA 3.0/4.0) may register for three to six credits of academic course enrollment, which is equivalent to 15 hours of registration.
• Graduate students who have earned academic probation, from the prior semester (cumulative GPA below 3.0/4.0) are not eligible to apply for a co-op or internship, for the first time, until the cumulative GPA is raised to 3.0/4.0.
• Graduate students who have earned academic probation, during a semester in which enrollment in a co-op or internship is concurrent with academic course registration, are not eligible for continued enrollment in a co-op or internship without prior approval of the Associate Dean for Graduate Academic Affairs.