

REPEATING A COURSE

Students may repeat up to two distinct courses during an academic career as a graduate student with each course being repeated only once. Both grades will be recorded onto the student's academic transcript, and the grade used in the calculation of the cumulative GPA will be the latest recorded, except when the last recorded grade is W (withdrawn) or AU (audit). A third repeat is allowed at the graduate level with an approved, academic unit-supported, petition.

To repeat a course, students must first register for the course and then submit the Graduate Course Repeat Request Form which requires the permission of the student's adviser and the Office of Academic Affairs. This form is accessible from the Office of the Registrar website: web.iit.edu/registrar/registration/course-repeat-policy.

Students who are on academic probation may request to repeat a course using the G702 Academic Probation Contract which requires the permission of the student's adviser and the Office of Academic Affairs. This form is accessible from the Office of Academic Affairs website: web.iit.edu/gaa/students/student-forms.